MANUSCRIPT SUBMISSION CHECKLIST

Include the following with your submission:

REQUIRED ELEMENTS

☐ Editable files of manuscript, figures, and tables (Microsoft Word or TeX file for text; see Author Graphics Guide for acceptable figure file types); if submitting in TeX, include bib file and all other associated files

☐ Title Page: full article title, author(s) name(s) and affiliation(s) including email address(es) and, if available, ORCID numbers, corresponding author contact information

☐ Keywords: as many as 6

☐ Abstract: 150 words maximum, except for *Astronomy and Astrophysics* (225 words maximum)

☐ Headings: clearly formatted throughout text

☐ Figures: submit each with its own caption clearly labeled; provide a separate file for each figure, and do not integrate them within the text. Send editable, high-resolution or vector files. See Author Graphics Guide for more details. In addition to individual figure files, provide a PDF file containing all figures. Obtain any necessary permissions for use, including paying any fees (Annual Reviews is able to offer assistance with fees in some cases). Please refer to the Figure Permission Guidelines for more details about permission for and attribution of graphics from other sources

☐ Tables: either all at end of article, following Literature Cited, or submitted together in a separate editable file

☐ Literature Cited: see correspondence from your Production Editor for the maximum number of references permitted; references should be formatted per journal specifications (see sections of this handbook, below, for details)

☐ PDF file of final manuscript, including all figures, tables, references, and optional elements (listed below), in addition to the editable files

OPTIONAL ELEMENTS

☐ Terms and Definitions list: provide definitions for as many as 20 of the most important abbreviations or key terms, limited to 20 words maximum; insert below Literature Cited section

☐ Summary Points list: highlight the central points of your review (as many as 8), in complete sentences; insert above Acknowledgments and/or Literature Cited section

☐ Future Issues list: note where research may be headed (as many as 8), in complete sentences; insert above Acknowledgments and/or Literature Cited section

☐ Reference Annotations: brief (15 words maximum) explanation of citations' importance (as many as 10); insert below Literature Cited section

☐ Related Resources list: up to 10 references, not listed in Literature Cited, to materials (websites, books, videos) that may be of interest to readers; insert below Literature Cited section

☐ Sidebar (50 words minimum, 200 words maximum) briefly discussing a fascinating adjacent topic; insert below Literature Cited section, but be sure to call out the sidebar in text; it will be typeset near the section containing the callout